

Stage 4 Applying Information

Application of information takes place throughout the project as you decide what actions to take and when, and as you keep records in your process journal. You need to be aware of recording your decision-making which has been based on information from sources. You will make connections with prior knowledge and new knowledge in potentially unfamiliar situations and identify solutions.

When you come to report the project your records will be particularly important. As mentioned in “Using the process journal”, these records do not need to be lengthy but appropriate to the needs of you and a reminder of what you have achieved along the way.

What should I keep in my Journal?

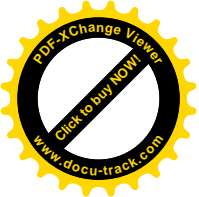
Your journal is a complete record of EVERYTHING you do for your Personal Project, from START to FINISH. You should use your journal to store:

- Notes and ideas on your project area of interaction
- Concepts for your project
- Drawings, pictures, clippings, photographs
- Information gathered from your investigations
- Copies of interviews and discussions with people
- Plans for your project
- Timeline(s)

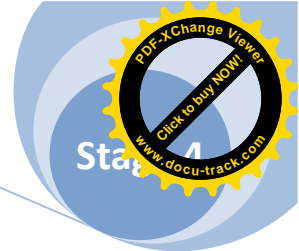
Above all else you should use your journal to make regular and detailed REFLECTIONS on your ideas, progress and challenges. Record your responses to other people’s feedback, your good experiences and your disappointments.

Your journal will be the most important document in your Personal Project experience because from it you will be able draw all the kind of information you will need to write your statement.

What should my journal look like?



Applying Information



You choose your journal format. Choose a format that allows you to be organised and chaotic, tidy and messy, because you will be putting scraps as well as good documents into it. You therefore can choose from a number of formats:

- A web site
- A scrapbook
- A booklet
- Electronic booklet
- A wiki
- A blog

Choose the one you feel will be the most effective for your style of learning and make it awesome 😊